LOA System Update

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What is LOA?

- Web-based application that enables users to manage all aspects of their LOAs
- Required per Railinc's data access policy
- Policy designed to protect customer data

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Why and when are we updating?

- To implement LOAs at the company level
- To improve usability
- To add requested functionality
- New system release in February

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What functionality is Railinc adding?

- System based on company hierarchy
- Grantors have ability to use LOA system
- Ability to manage LOAs from dashboard
- Ability to create templates

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What do I need to do?

- No action is required on your part
- Railinc will migrate all current and in-progress LOAs to the new system.
- If legacy LOAs are needed, Railinc will contact you in Q1.

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Create LOA

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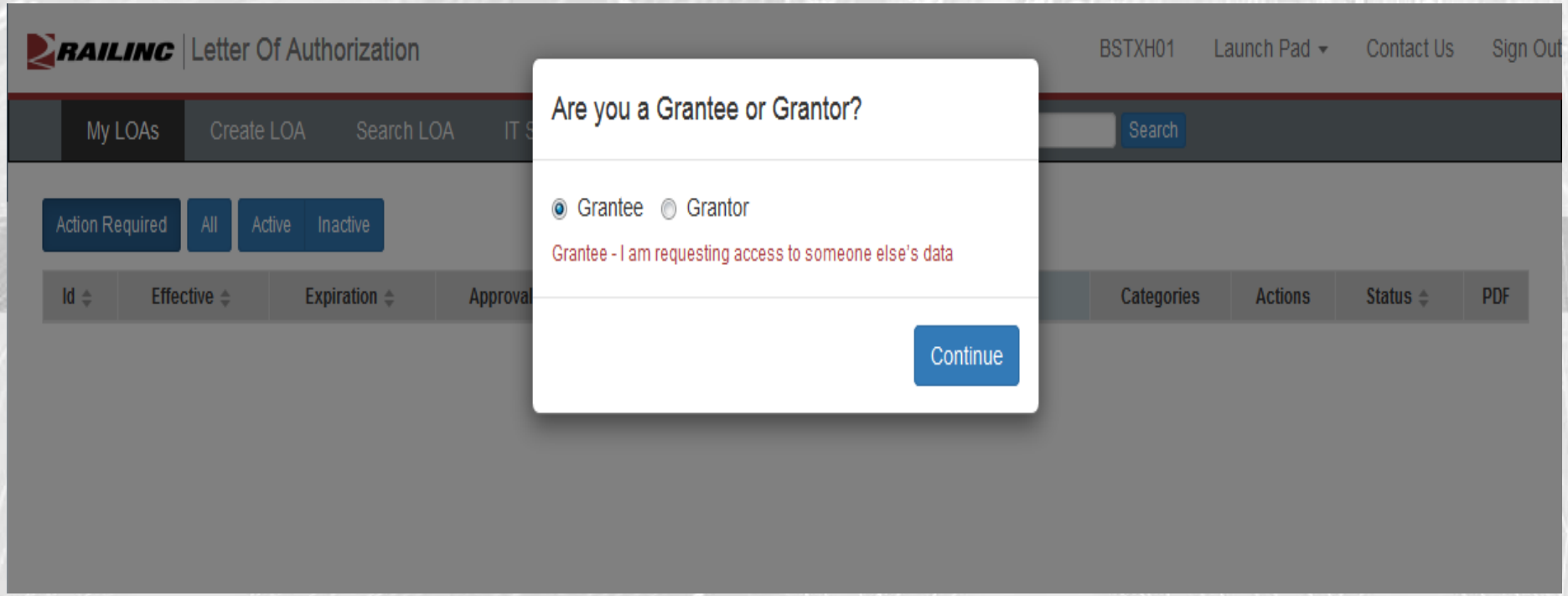
Create LOA



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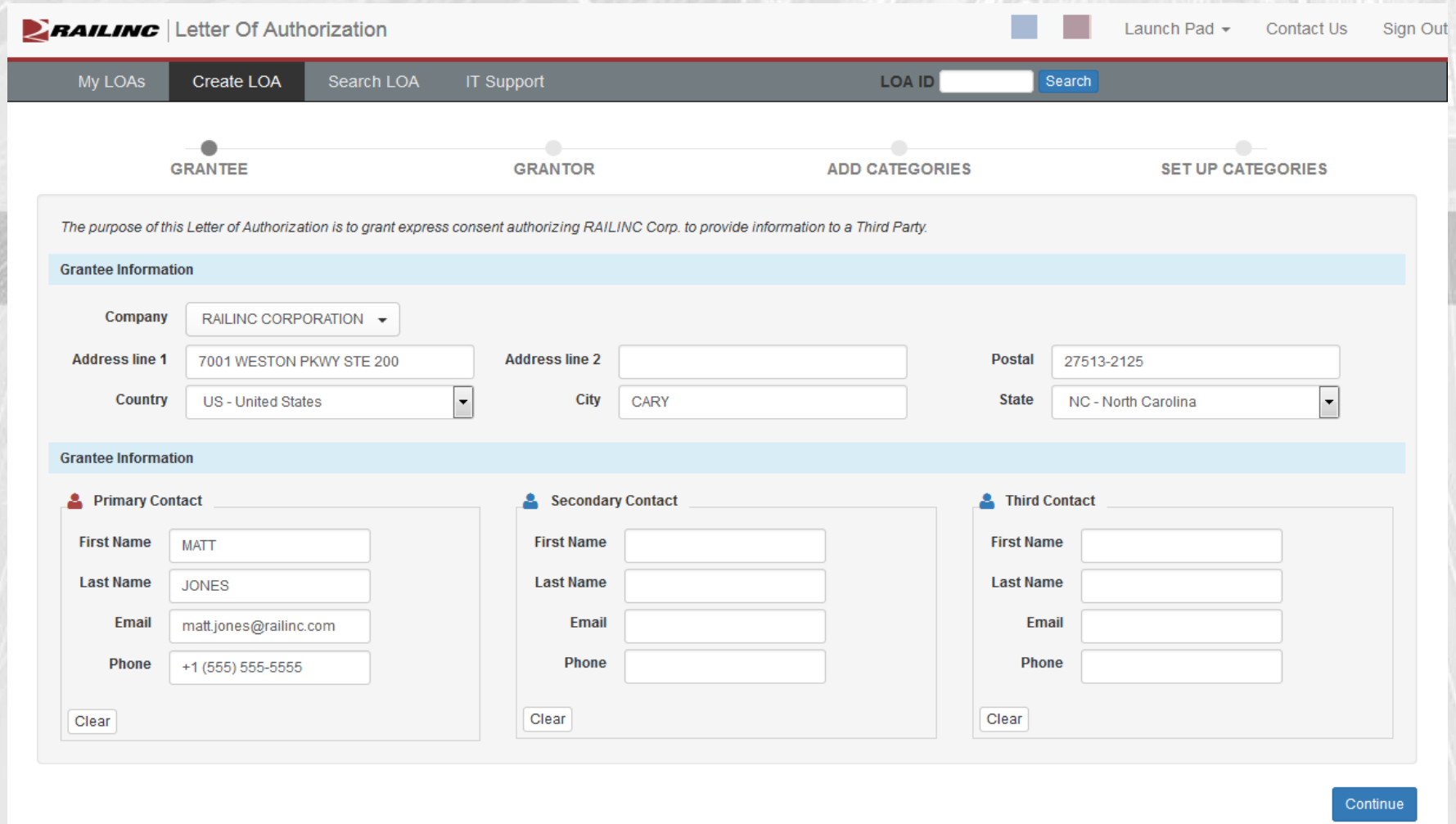
Create LOA Contact Information



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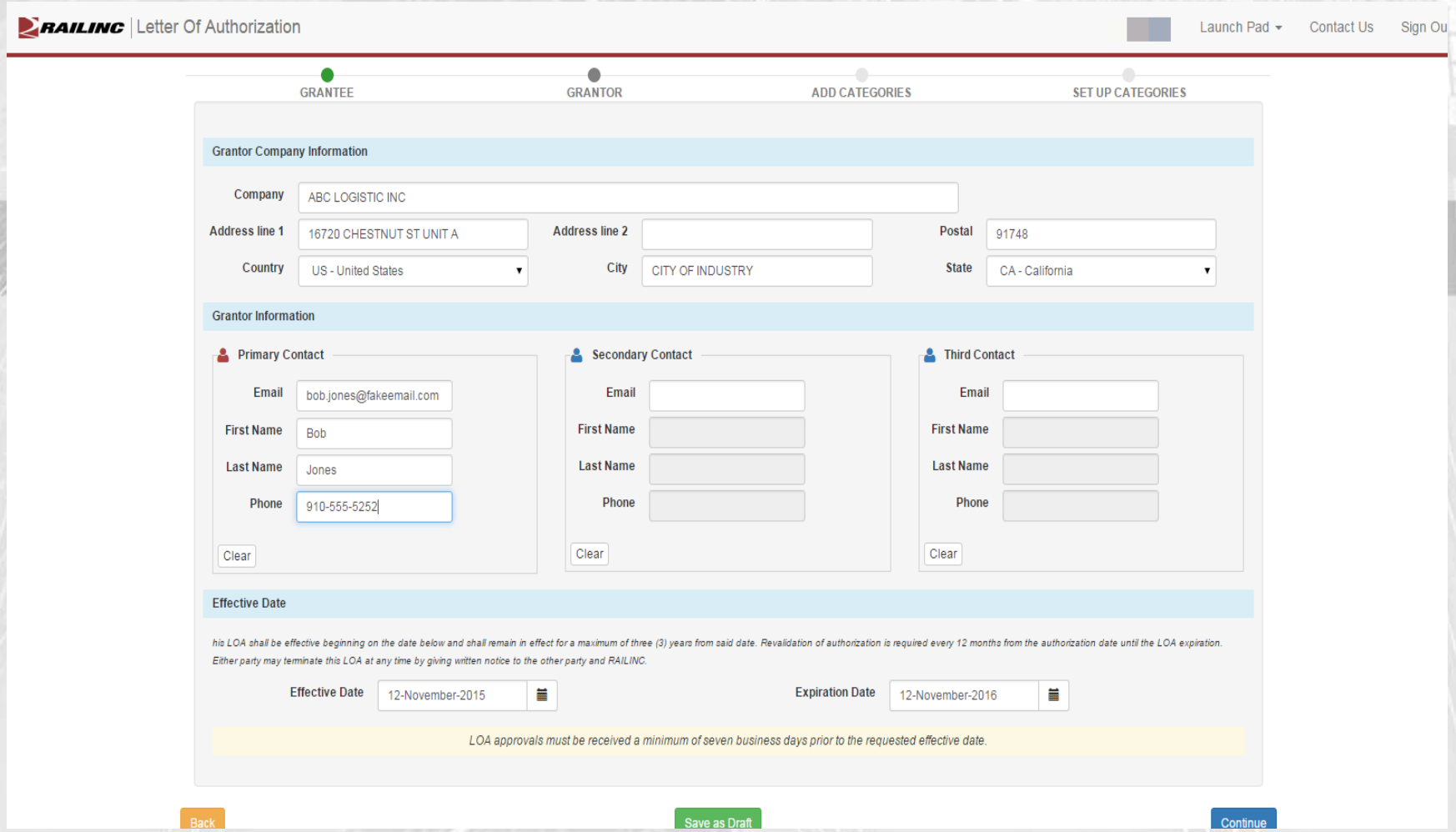
Create LOA Contact Information



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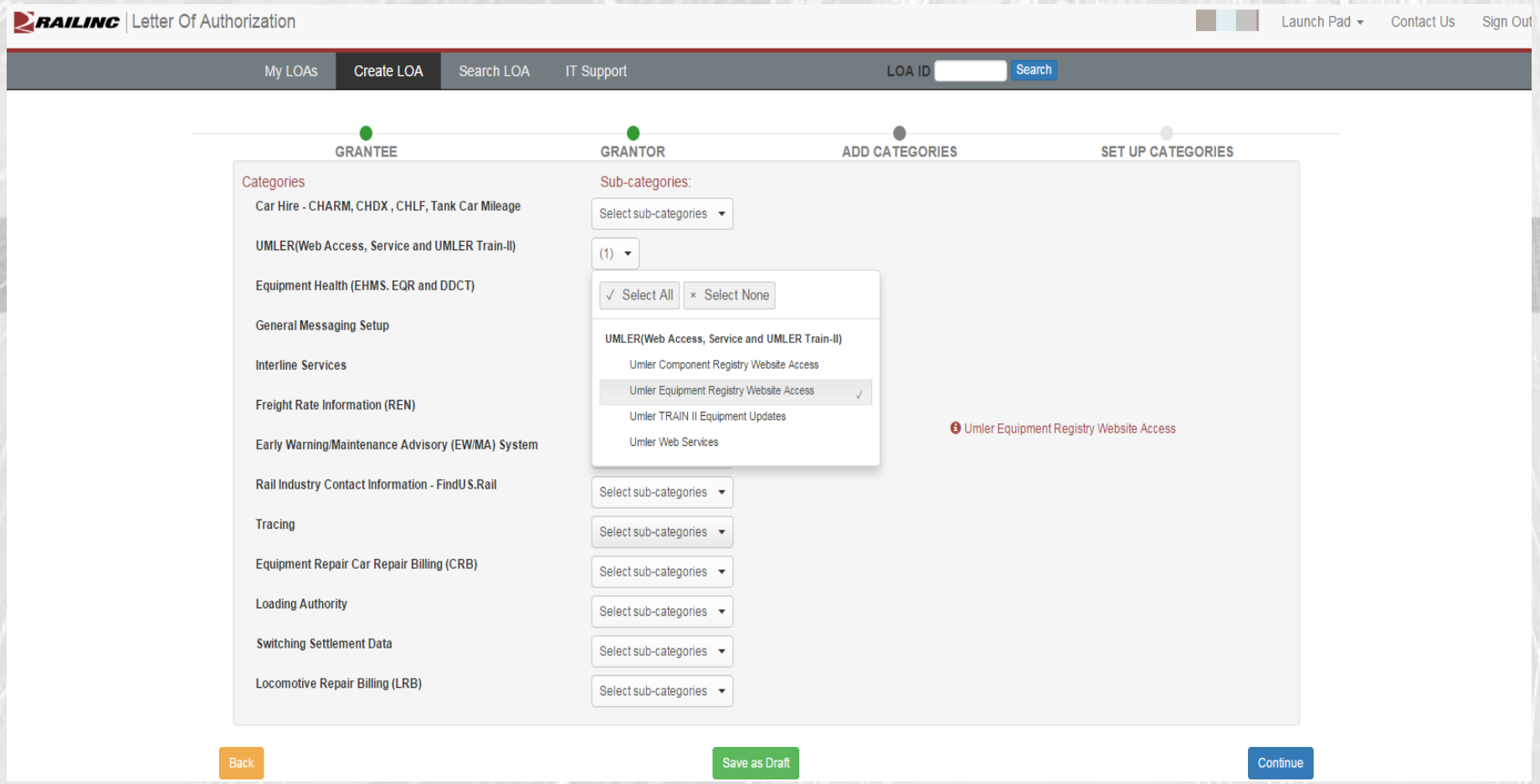
Create LOA Categories



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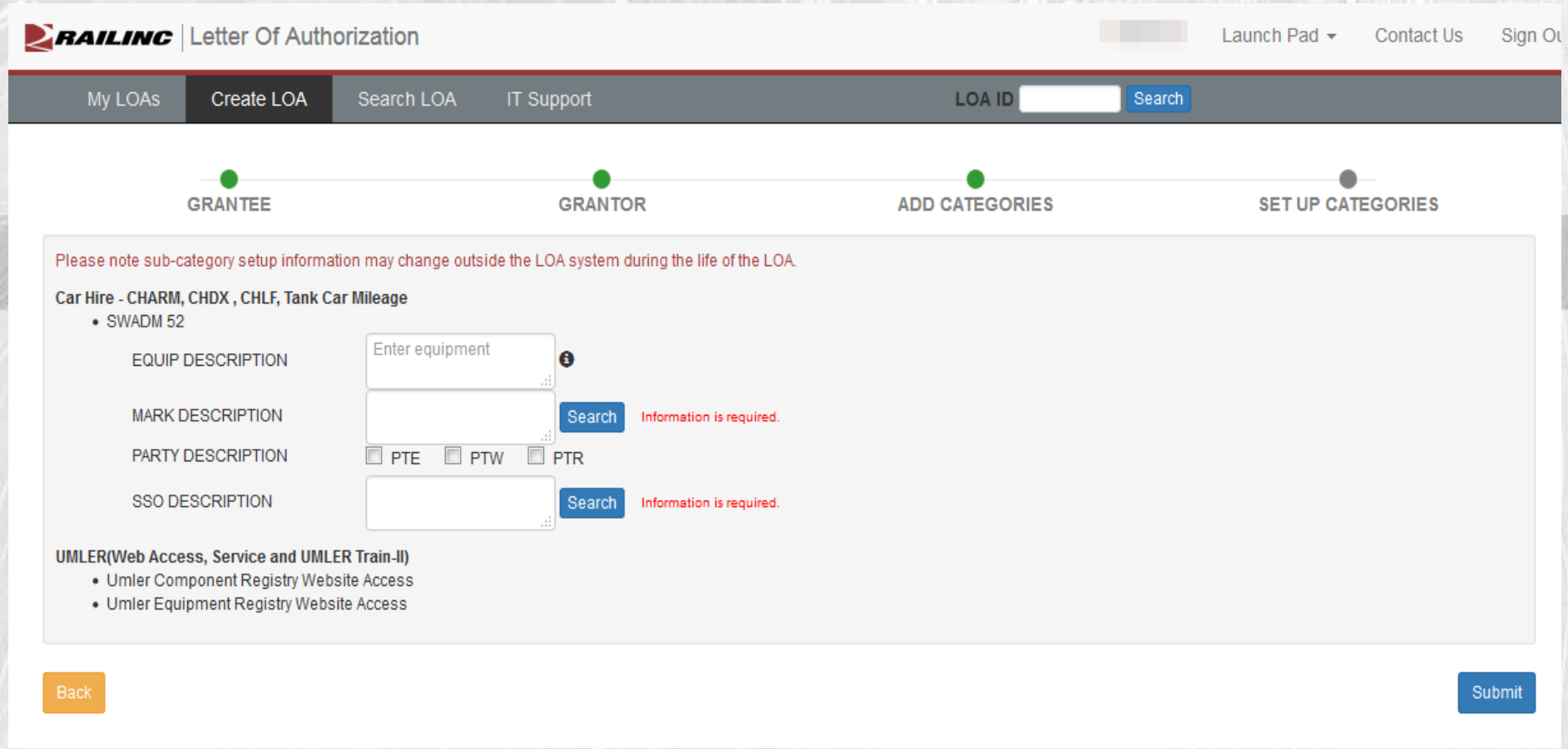
Create LOA Category Confirmation



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High-Level Functionality

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Managing LOAs

RAILINC | Letter Of Authorization

Launch Pad ▾ Contact Us Sign Ou

My LOAs | Create LOA | Search LOA | IT Support | LOA ID [ ] Search

Action Required | All | Approved | In-Progress | Expired/Rejected

Id	Effective	Expiration	Approval	Grantor Company	Grantee Company	Categories	Status	PDF
1000	11-02-2015	11-02-2016		TORPEDO MARKETING INC	RAILINC CORPORATION		DRAFT	
1007	11-02-2015	11-02-2016		TORPEDO MARKETING INC	RAILINC CORPORATION	UMLER(Web Access, Service and UMLER Train-II)	PENDING	
1012	11-02-2015	11-02-2016		TOBY ENTERPRISES INC	RAILINC CORPORATION	Car Hire - CHARM, CHDX , CHLF, Tank Car Mileage	PENDING	
1013	11-02-2015	11-02-2016		WORLD TRANSPORTATION	RAILINC CORPORATION	Loading Authority	PENDING	
1021	11-02-2015	11-02-2016		RAILINC CORPORATION	AAR CORP	Loading Authority	PENDING	
1023	11-02-2015	11-02-2016		MARKETING SERVICES INC	RAILINC CORPORATION	Loading Authority	PENDING	
1026	11-02-2015	11-02-2016		ASSOCIATION OF AMERICAN RAILROADS	RAILINC CORPORATION	Tracing,UMLER(Web Access, Service and UMLER Train-II)	PENDING	
1028	11-02-2015	11-02-2016		RAILINC CORPORATION	REED BARLEY STORAGE LLC		DRAFT	

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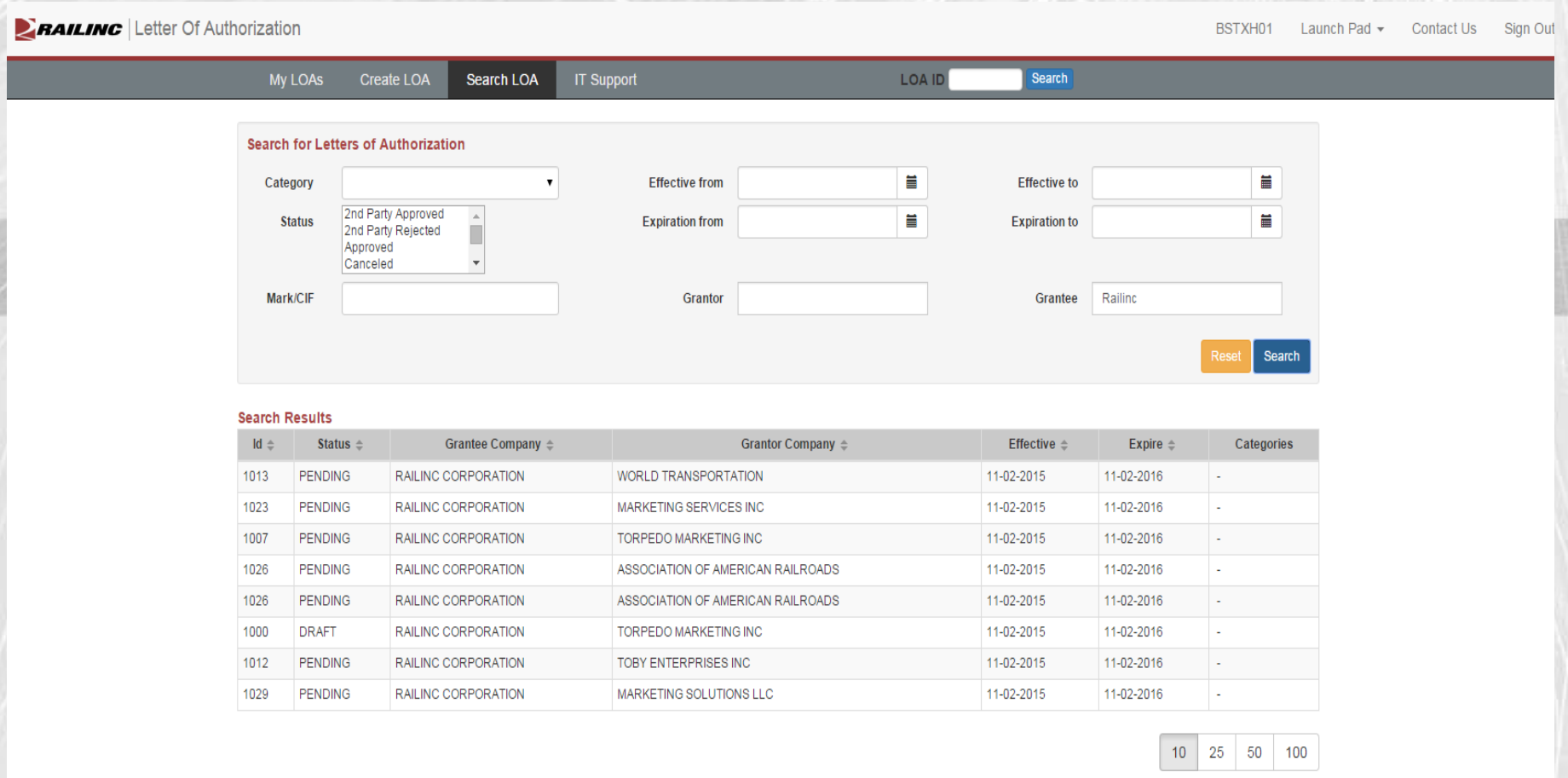
Searching LOAs



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Notifications

- Sent for expiration and revalidation at 45, 30, 14, 7, 1 day(s)
- All others are sent real time

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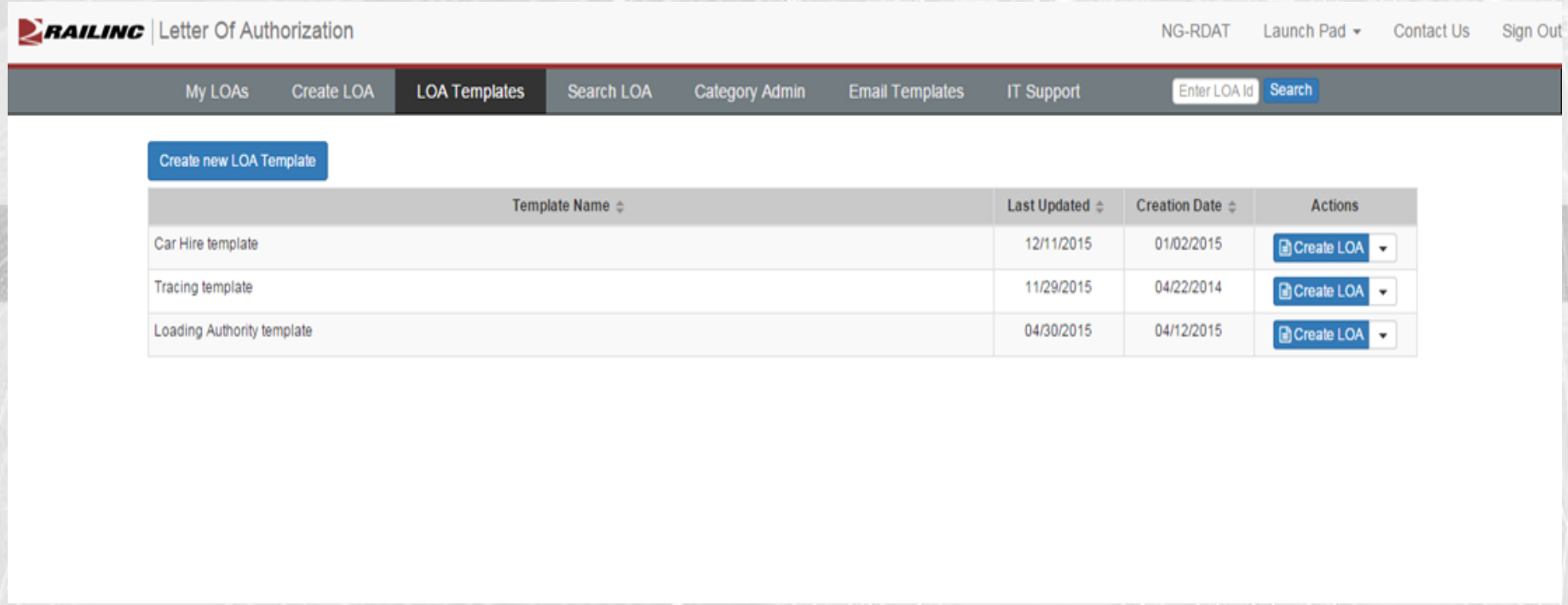
Templates



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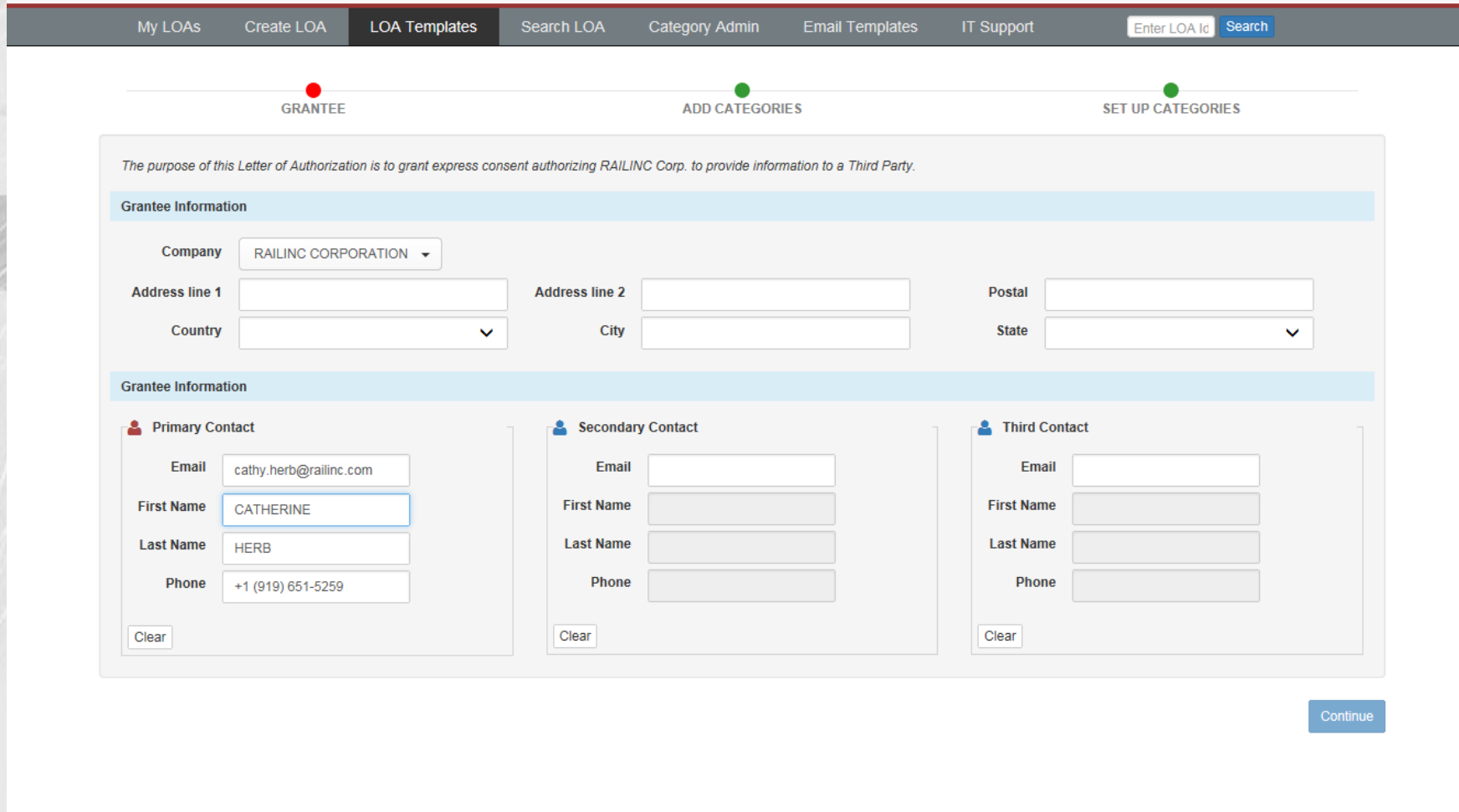
Templates



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Edit

- Ability to edit contacts and categories
- If categories are removed, no approval is necessary
- If categories are added, LOA must go through the approval process

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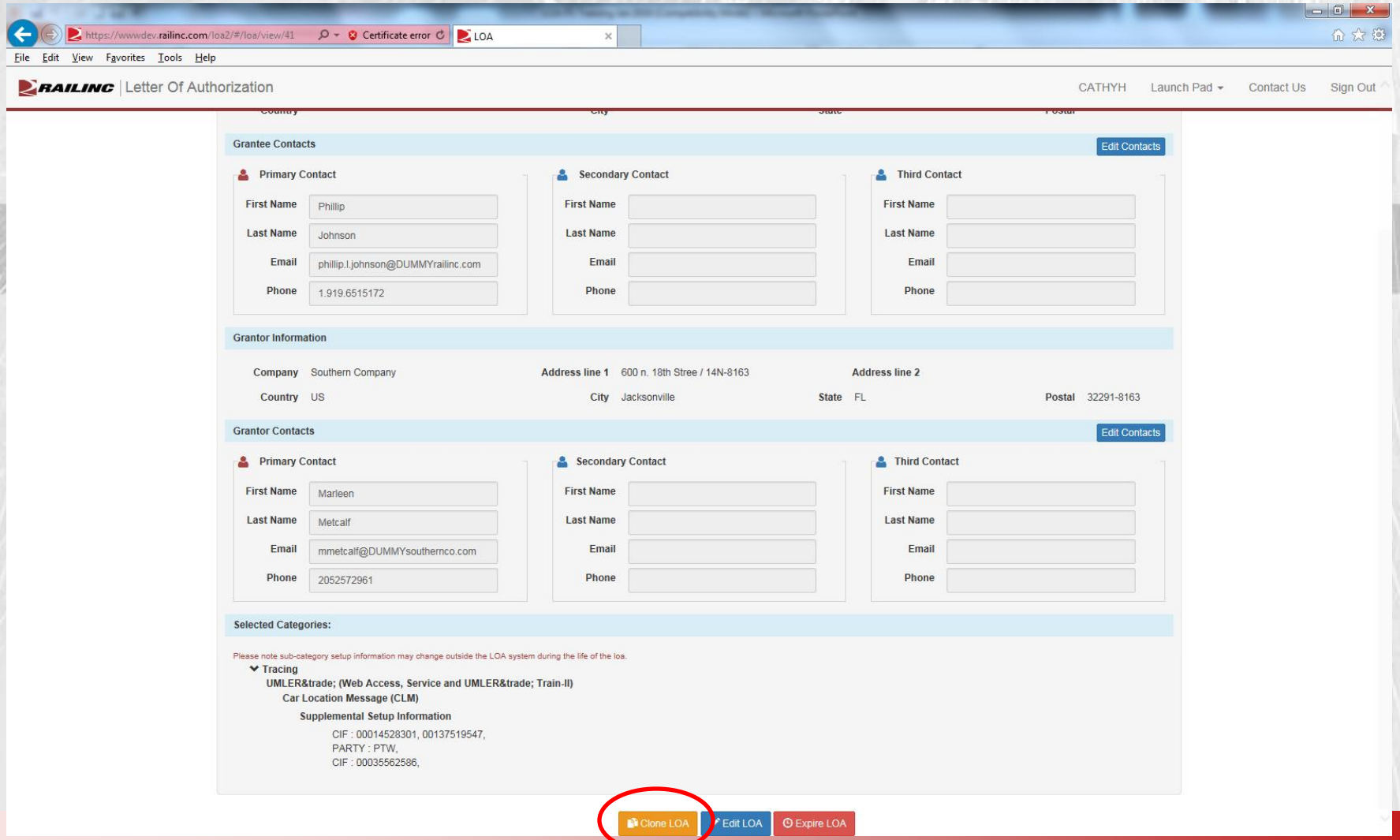
Clone an LOA



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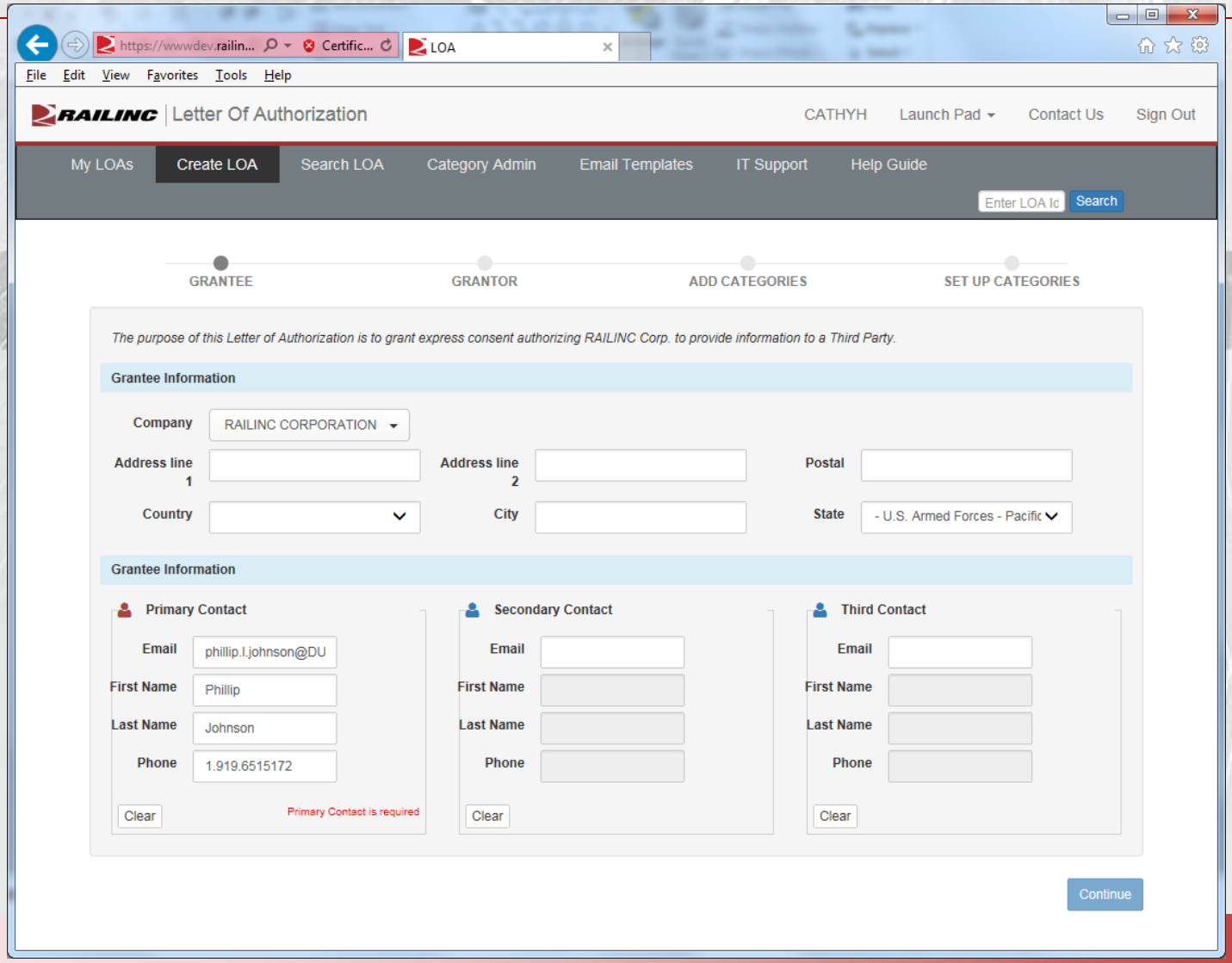
Clone an LOA



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NEXT STEPS

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Next Steps

- Training materials will be available on Railinc's website: www.railinc.com/rportal/letters-of-authorization
  - These slides will posted there
  - Web demos will be available
- We will work with you to fill in legacy LOAs

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Questions?

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